

Olabisi Onabanjo University
(Former Ogun State University)

P.M.B. 2002, Ago-Iwoye, Ogun State, Nigeria

Invitation for Pre-Qualification and Tender for Procurement in the University Library

The Tertiary Education Trust Fund (TETFUND) has allocated some fund to the University as Library Intervention for upgrade and improvement of Library facilities:

Interested and reputable contractors are hereby invited to submit tenders for the Procurement of computer networking and related accessories

ELIGIBILITY:- Interested Contractors are invited to submit the following compulsory and Mandatory documents.

- (a) Evidence of Registration/incorporation with the Corporate Affairs Commission including CAC Registration form C02 and C07 containing list of Directors and Share Holders.
- (b) Company Profile and Organization Structure (Academics and Professional Qualification of Key Personnel including Curriculum Vitae to be duly authenticated by individual staff).
- (c) Tax Payer Identification Number (TIN)
- (d) Evidence of Tax Clearance Certificate for the last three (3) years i. e. 2012-2014.
- (e) Evidence of Registration for Value Added Tax and Remittances
- (f) Company Audited Account in the last Three (3) Years i.e. 2012 – 2014.
- (g) Company Letter Head indicating (i) Address (ii) Bankers Address (iii) Account Number, and (iv) Sort Code.
- (h) Letter of Financial Capability from Company's Banker.
- (i) Evidence of Payment of contribution to Industrial Training Fund (TTF).
- (j) Evidence of Registration with Olabisi Onabanjo University as a Contractor.
- (k) Last Bank Statement of Account of the Company.

- (l) Evidence of Compliance with Part IV. Section 16 (6d) of the Public Procurement Act2007 as it relates to Pension (Certificate or exemption from PENCOM).
- (m) Evidence of relevant verifiable experience on familiar jobs in Nigeria over the last 5 years stating location, cost and duration of execution with letter of Award and Certificate of Completion,
- (n) List of verifiable plants/equipment, which we reserve the right to inspect and confirm.
- (o) Any additional information that may enhance the chance of the Contractor.

Collection of Bid Documents

Detailed bid documents are obtainable in the office of the University Librarian, Olabisi Onabanjo University, Ago-Iwoye upon payment of non-refundable processing fee of Twenty Thousand Naira (N20,000.00) only through the Point of Sales (POS) at the Bursary Department of the University between 8.00a.m. to 3.00p.m. dally.

SUBMISSION OF PRE-QUALIFICATION/TENDER DOCUMENTS

The bidding documents (both Technical and Financial Bids) are to be submitted at the same-time but in separate sealed envelopes. The financial bid should clearly state valid period. The name, address of the Company including e-mail address and mobile phone number of contact person should also be clearly written at the reverse side of the envelope.

All documents should be submitted to the office of the Deputy Registrar, Council Affairs, Olabisi Onabanjo University, Main Campus, **Ago-Iwoye, not later than 3rd October, 2016**

Opening of Pre-Qualification/Tender Documents

The Pre-qualification/Tender document shall be publicly opened at the **Senate Chamber, Olabisi Onabanjo University, Ago-Iwoye on Tuesday, 4th October, 2016 at 12.00 noon.** All those who would have submitted their documents or their representatives by the deadline are hereby invited to the meeting for the opening of the pre-qualification/tender documents.

The University reserves the right to reject any bid that it deems not responsive and shall not enter into any correspondence with any Contractor/Company.

O.A. Osunsanya (Mrs.)
Registrar and Secretary to Council